

**ANNEXURE – II
NOMINATION FORM**

Programme Title	:	Training Programme on Financial Management to Gazetted Officers
Name of the Institute	:	Dr. MCR Human Resource Development Institute of Telangana
Venue	:	Dr. MCR HRD IT, Road No.25 Jubilee Hills, Hyderabad-500 033
Programme Dates	:	From 11.06.2018 to 13.06.2018
Name of the Candidate: (in Capital Letters)	:	
Mobile No.	:	
SC/ST/OBC/Others:	:	
Date of Birth:	:	
Designation:	:	
0. Pay Scale:	:	
1. Basic Pay:	:	
2. Academic Qualifications:	:	
3. Professional Qualification:	:	
4. Address for Communication:	:	
5. Brief description of duties of the officer	:	
		SIGNATURE OF THE CANDIDATE

TO BE FILLED IN BY THE SPONSORING AUTHORITY

Certified that:

- the particulars given above are correct
- Due care has been taken of the training needs of the officer nominated with reference to his present/future duties viz-a-viz the contents of the course
- The Officer, if selected, will be relieved on full time basis for attending the programme

ADDRESS FOR COMMUNICATION TO THE SPONSORING ORGANIZATION

PIN: PHONE(O) FAX: EMAIL:

(Signature of the Sponsoring authority with Seal)

Ref. No. of Sponsoring Authority

Place & Date